



# OUTDOORSMAN DAYS



## 2023 VENDOR GUIDELINES

Friday, August 11<sup>th</sup> and August 12<sup>th</sup>, 2023  
Pathfinder Park Event Center  
6655 State Hwy 115  
Florence, CO 81226

**All booths are available on a first come, first serve basis. Spaces are limited, so don't delay!**  
**We're looking forward to another amazing year and can't wait to see you there!**  
**Hours of Operation: Friday, 10am – 8pm & Saturday 9am – 5pm**  
***Saturday Night Banquet to Follow!***

- This is an outdoor event. We provide space only; you must provide the materials (shading/canopies) and the personnel needed for your booth. No electricity provided. Quiet generators can be used.
- All booth fees are final, there will be **no refunds** due to acts of nature or unforeseen situations or circumstances.
- Setup and check in times: Check in starts at Noon Thursday, August 10<sup>th</sup> until 5:00 pm for all regular booth vendors. FOOD VENDORS check in from 5:00 pm until 7:00 pm. Check-in will resume on Friday, August 11<sup>th</sup> at 7:00 am.
- All vendors must be open for business on Friday by 10:00 am.
- Hours of operation: Friday from 10:00 am until 8:00 pm. Saturday from 9:00 am until 6:00 pm. Early breakdown is permitted on Saturday 5:00 pm only.
- There will be 24 hour security beginning at noon on Friday through closing on Saturday.
- All dogs must be leashed and cleanup is required.

## Check list that is due to us by August 10<sup>th</sup>, 2023

1. Complete and Signed Good Faith Waiver Form.
2. If Non-Profit, a copy of 501 C3 Status.
3. **FOOD VENDORS ONLY:** Copy of Limited Liability Insurance.
4. Sales Tax Collection is the responsibility of the Vendor.
5. Food Vendors have to comply with all required  State- County-City Health Department requirements/regulations.